

2015 Division 3 Conference Minutes
Deadwood, SD
April 23 – April 25, 2015



Air Force Sergeants Association
Division 3 “Heartland of America”
110 Pine Crest, Deadwood, SD 57773



The Division 3 Annual Conference was held April 23-25 at The Lodge at Deadwood, SD; hosted by Chapter 951, Ellsworth AFB, SD. The Conference Managers were MSgt (ret) Dave Bamburg and his wife, Maureen. Below is a summary of events and the Conference Minutes.

Thursday, 23 April 2015

The Registration and Credentials Desk was open from 12:00 P.M. to 5:00 P.M. in the hotel lobby of The Lodge of Deadwood. The Hospitality Suite was open from 8:00 P.M. to 11:00 P.M. The President’s Reception and Dinner was a Bikers/Western theme, and was held from 6:00 P.M. until 9:00 P.M.

Pre-conference meeting was hosted by Division 3 President Lutzen and his council between 1:15 P.M. and 3:00 P.M. Attendees were: President Dale Lutzen, Steve Zalesky, Roland “Bud” and Jean Kolwitz, Charlie Dalzell, Terry Turner, Dave Bamburg, Mark Clark and SSgt Nichole Brown.

Invocation—Mark Clark

Pledge of Allegiance—Led by Terry Turner

AFSA Preamble—SSgt Brown

Division 3 President Dale Lutzen called the meeting to order at 1:15 P.M. A quorum was present to conduct business.

The first order of business was to provide any convention manager updates to the Council.

Convention Manager Updates: Dave Bamburg welcomed everyone. He informed the Council that there will be approximately 54 attendees attending the Conference. The winnings of the Slot Machine Tournament is \$250 split 3 ways that will take place Friday evening. Dave also informed us that Shad Olson, evening news anchor at NewsCenter1 will be our guest speaker at Saturday’s business meeting.

President’s Report:

- President Lutzen welcomed all present, and informed us that Division 3 is “alive and well” and it is “the place to be”.
- Unfortunately, Don Sullivan was unable to attend this conference due to feeling a little under the weather.
- President Lutzen thanked Chapter 872 for hosting an excellent convention last year, and is looking forward to this year’s convention that is being hosted by Chapter 951.
- The 2014 International PAC was held in Jacksonville, Florida, and the 2015 International PAC will be held in San Antonio, Texas.

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- President Lutzen coordinated with IP Yeomans to visit the following Chapters: Ellsworth, Grand Forks, Minot, Minneapolis, and Scott . . . many thanks to IP Yeomans
- President Lutzen visited various Chapters this past year, to include the ANG Command Chiefs at Des Moines, Lincoln, and Sioux City
- President Lutzen currently serves on 2 committees: Awards Committee and Communication and Technology Committee

- Awards Committee:

President Lutzen strives to keep the awards program vibrant and viable, as he is constantly looking at ways to promote awards recognition to our members; he feels it is very important to recognize our volunteers for the work they do in the various communities. He works hand in hand with Trustee Nelson to develop award prizes and giveaways.

- Communication and Technology:

Communication and technology is one of the pillars that ties this association together.

After Rob Frank, our new CEO, was hired there was a change in the management of the IT Directorate. Mr. Mimms left AFSA and new people were hired to run the AFSA IT department, along with the implementation of the new Imis database software upgrade, and the building of the new AFSA web page.

The Imis upgrade is progressing; the reports are coming online and the new web page is OUTSTANDING. The next step is to improve the member log-in page, to continue to turn on various functions within the Imis software, and to improve the member's experience as they use the AFSA web page.

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AFSA social media guidelines for Divisions and Chapters are in the making to adhere to logos, content, naming, etc.

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The AFSA app .2 is on hold till we get our web page and Imis database where we want it to be.

Another one of our communication tool, Voter Voice, has replaced Capwiz in 2015. Voter Voice is an outstanding tool that allows us to communicate with our elected leaders on any issues at anytime from anywhere. In 2014, Division 3 sent 3,288 letters to our leaders. Use it!

- President Lutzen is honored to represent this Division on the AFSA International Executive council.
- President Lutzen shared with the Executive Council that he will not be seeking another term as Division 3 President.

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- President Lutzen announced his desire to seek the office of Veterans and Retiree Affairs Trustee during this August 2015 PAC in San Antonio.

Treasurer's Report by President Lutzen: President Lutzen stated our financial standing is good with \$11,865 within the savings and checking account. An audit was completed in January by TSgt Travis Sidel. Division 3 received approximately \$3,000 for CY14 rebates. Senior Advisor SMSgt (ret) Charlie Dalzell motioned to approve the 2015 Budget; Trustee CMSgt (ret) Mark Clark seconded, and the 2015 'roadmap' Budget was approved.

Awards by Vice President Steve Zalesky: This year 9 of the 13 Division Chapters submitted awards, which is an increase from the last three years. There were 5 Airmen and 8 NCO nominees this year. The number of award submissions this year were comparable to last year, but there continues to be some Chapters that did not submit for any awards. Vice President Zalesky suspects this can be contributed to a lack of continuity as Chapter elections are held and new Chapter presidents take over. Vice President Zalesky will continue to review the awards process and work with those Chapters that did not any submit awards in building an awards continuity program. To improve on this we need to remind our Chapter presidents that the awards program is intended to formally recognize individual and Chapter's accomplishments. New to the awards program this year is the Family Member of the Year, which was formally known as the Auxiliary. During the 2014 International PAC, Division 3 brought home the following awards:

- Member of the Year
- VA Veterans Service Award
- Chapter of the Year (under 500)
- Community Service Award
- Division Newsletter of the Year
- Legislative Field Activity of the Year

Scholarships by Senior Advisor SMSgt (ret) Charlie Dalzell: The 2015 Division 3 Scholarship Applications were emailed to Chapter Presidents and were available on the Division 3 website. A total of 7 applications were received (4 from Chapter 872, 1 from Chapter 959, and 2 from Chapter 985). All the applications were looked at very close, by the selection committee to make sure all the requirements were met. The competition was very close for the top 4, but unfortunately 1 of the top 4 did not come with a letter of recommendation and had to be disqualified because that was one of the requirements. Also, there was another disqualification because the application did not come with a high school transcript (even though the individual was still in high school). A fund raiser will be held at this conference to raise funds for the Scholarship program. Hopefully next year we can get more applications for this deserving program for our member's dependents.

Credentials by Senior Advisor SMSgt (ret) Charlie Dalzell: 12 out of 13 Chapters will be present for the Division 3 PAC (according to registrations). The total number of votes is 481; a simple majority is 241 and a 2/3 majority is 321.

Membership by Trustee MSgt (ret) Terry Turner: Division 3 Trustee Turner reminded the Executive Council that membership is the bloodline to the success of this association. We must continue to focus a great deal of effort on, not only recruiting new members, but

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retaining the ones we currently have. As an association, AFSA recruited 15,110 new members, and of that Division 3 recruited 1,187 new members. AFSA retained 3,080 members, and of that Division 3 led all of AFSA with 552 retentions. AFSA introduced a new campaign to increase membership, along with some other tools:

- 5 years for \$25 Cyber Membership Campaign
- Free International PAC registration to Chapters who excel in recruiting or retaining members
- Coins/gifts for recruiting/retaining 14 members in 2014
- AFSA had 49 members qualify or re-qualify for the prestigious SkyHigh Club, and of them Division 3 had 5 SkyHighers. AFSA qualified 6 HighFliers, and of them Division 3 had 4.
- The AFSA 14 in '14 recruiting campaign was very successful, as it yielded 238 members earning this recognition; of that, Division 3 had 20 members qualify.
- The AFSA 14 in '14 retention campaign was successful also, as it yielded 32 members earning this honor; of that, Division 3 had 5 members qualify.
- Due to personnel shortfalls, Membership Trustee Turner trained 2 new incoming presidents on the membership program, assisted in establishing a legislative program, and answered over 25 membership questions or concerns. Quarterly membership statuses were e-mailed to each Chapter, and additional information was offered when requested.
- With Division 3's teamwork, dedication, and hard work success has been created, and it shows all throughout the AFSA community.

Communications by MSgt (ret) Dave Bamberg:

- Division 3 produced 3 newsletters in 2014.
- When submitting material, send pictures full size so it is easier to crop/adjust to fit the newsletter.
- Chapters should submit articles for the newsletter/website on current AFSA topics.
- HQ AFSA is pushing for each Chapter and Division to use most current AFSA logos; these can be found on the AFSA website.
- There will be a push at the International PAC in August 2015 to create an AFSA Communications Award for 2016 to recognize Chapters and Divisions that take advantage of all forms of social media
- Trustee Bamberg will be pushing every Chapter to have at least have a website and Facebook page. Gary Swanson, web master for the Division's website can help Chapters build a basic site at which it can be hosted for free.
- Chapters can use the HQ AFSA website's media page to find examples such as Vimeo for videos, Flickr for photos, You Tube, twitter, and much more.

Legislation by Trustee CMSgt (ret) Mark Clark: Legislative Trustee Clark shared that Division 3 remained actively engaged and together we presented a strong and unified front to our elected officials in defense of the benefits that helped us recruit and retain the best Air Force.

- The administration remains committed to erode our promised benefits and to pass on more costs to our members, and we simply cannot allow this to happen.
- The President's 2015 NDAA is not AFSA friendly as it contains proposals that would be hurtful to our members, so now is the time to energize our members to take action.
- With TRICARE, commissaries, compensation, and retirement benefits under attack we must remain engaged.

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- Trustee Clark will continue to monitor the activities of Congress working closely with our HQ AFSA staff to keep Division 3 membership informed and involved.
- One area Division 3 can improve on is reaching out to our Military Coalition partners at the local Chapter level. Each of our Chapters is surrounded by American Legions, VFW's AMVET's, and DAV Posts, as well as local Chapters of the IVAV (Iraq Afghanistan Veterans Association). We would serve ourselves well to begin working more closely with them to increase our brand awareness, and to strengthen our advocacy with local elected officials. By presenting a unified position working with our coalition partners we can send a strong message outside of the echo chamber of Washington D.C.

4th Trustee Report by Roland “Bud” Kolwitz: Trustee Kolwitz contacted Chapter Presidents that had no membership activity and offered to help them with their membership activities. Only Chapter 858 accepted due to the fact the Chapter President could not get anyone to step up and take on membership. Trustee Kolwitz has been contacting their members when their membership came up for renewals or when their membership had expired. Trustee Kolwitz also forwarded any information he received from Division President Lutzen and from HQ AFSA to the members who had provided him their information when they joined or renewed their memberships.

The first order of business was the approval of the 2014 Conference minutes. Vice President Steve Zalesky motioned to approve the minutes as written; Trustee Dave Bamburg seconded, and the 2014 Minutes were approved.

The second order of business was the approval of the 2015 Conference Agenda. Trustee Mark Clark made a motion to approve; Trustee Terry Turner seconded, and the 2015 Conference Agenda was approved.

The next order of business was the approval of the 2015 budget. Senior Advisor Charlie Dalzell made a motion to approve; Trustee Mark Clark seconded, and the 2015 budget was approved.

Standing Rules were presented by President Lutzen. Trustee Mark Clark motioned to approve Standing Rules #1, #2, #3, #4, and #5, and Vice President Zalesky seconded the motion.

Notes for SR#1:

- Change ‘will’ to ‘may’ in bullet 6.
- Change ‘websites’ to ‘electronic media’ in bullet F.
- Change the second ‘F’ to ‘G’ and add ‘Family Member Affairs’ which will include involving family members within the Chapters
- Bullet H will be ‘All Officers/Committees . . .’

Notes for SR#2: n/a

Notes for SR#3:

- Change the second ‘4’ to ‘5’
- Change ‘CY1Q15’ to ‘CY151Q’

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- Change 'CY2Q15' to 'CY152Q'
- Change 'CY3Q15' to 'CY153Q'
- Change 'CY4Q15' to 'CY154'
- Change bullet '5' to '6'
- Change bullet '6' to '7'

Notes for SR#4:

- Remove '(AFSA and Auxiliary)' in bullet 3(5).

Notes for SR#5:

- Update the AFSA logo on the scholarship application
- Add 'Unofficial transcripts will be accepted'
- Remove question 8 on the scholarship application (Question 8: Do you like to read?)

Old Business: n/a

New Business:

- AFSA Midyear discussions
- 2016 Division PAC location: Minneapolis pulled out. Grand Forks hinted about hosting and Kansas City may be interested in hosting as well.
- 2015 International PAC advertisement

Trustee Mark Clark provided the benediction

The meeting was adjourned at 3:00 P.M.

The President's Reception and Dinner was held from 6:00 P.M. until 9:00 P.M provided in a biker/Western theme; dinner was buffet style.

Friday, 24 April 2015

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The Registration and Credentials Desks was open from 7:00 A.M. until 8:00 A.M. in the lobby of The Lodge of Deadwood.

Opening Ceremonies began at 8:10 A.M. Emcee TSgt Ronald Twining, introduced himself and welcomed all to the 2015 Division 3 Conference.

Division 3 President Dale Lutzen officially “declared the 2015 AFSA Division 3 Conference to be in session.” The Ellsworth Honor Guard presented the Colors. TSgt Jason Lanehart from Chapter 972 led the Pledge of Allegiance. Legislative Trustee CMSgt (ret) Mark Clark from Chapter 804 gave the invocation, and Secretary SSgt Nichole Brown from Chapter 872 read the AFSA Preamble.

Emcee TSgt Ronald Twining made the following introductions of distinguished attendees:

1. Lead anchor for News Center One as our guest speaker, Mr. Shad Olson
2. AFSA International President Dan Yeomans, and his wife, Chizuko
3. Division 3 President Dale Lutzen
4. From Chapter 804, AFSA Past International Auxiliary President Willa Hyde
5. From Chapter 804, AFSA Past International Auxiliary President Gloria Pinksaw
6. From Chapter 804, AFSA Past International Auxiliary President Kathy Oden
7. From Chapter 951, AFSA Past International Auxiliary President Elaine Warner-Savage, and her husband, Jim
8. All International and Division Lifetime Trustees
9. Division 3 Airman of the Year Nominees, came forward to receive a medallion of recognition to wear throughout the conference; winner will be announced at the Honors Banquet Saturday night.

FROM CHAPTER 872, SRA JORDAN WENTZEL

FROM CHAPTER 951, SRA DANIELLE GREGG

FROM CHAPTER 959, SSGT MARY JOHNSON

FROM CHAPTER 985, SRA LATOYA IRVING

FROM CHAPTER 988, SRA WILLIAM HARRISON

10. Division 3 NCO of the Year Nominees came forward to receive a medallion of recognition to wear throughout the conference; winner will be announced at the Honors Banquet Saturday night.

FROM CHAPTER 951, TSGT RONALD TWINING

FROM CHAPTER 959, TSGT WILLIAM KANOY

THE FOLLOWING NOMINEES WERE UNABLE TO ATTEND:

FROM CHAPTER 872, MSGT CALE HOLLINGSWORTH

FROM CHAPTER 881, SSGT ANGELA RICE

FROM CHAPTER 964, SSGT ALEXANDRA CRAWLEY

FROM CHAPTER 972, SSGT NADIA LANEHART

FROM CHAPTER 985, TSGT RICHARD PORTER

FROM CHAPTER 988, SSGT ROBERT REICH

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11. Division 3 Member of the Year Nominees came forward to receive a medallion of recognition to wear throughout the conference; winner will be announced at the Honors Banquet Saturday night.

FROM CHAPTER 872, SCOTT AFB, SSGT NICHOLE BROWN

FROM CHAPTER 951, CMSGT (RET) KEVIN OTT

FROM CHAPTER 988, TSGT AUDRYE ROJAS

THE FOLLOWING NOMINEES WERE UNABLE TO ATTEND:

FROM CHAPTER 804, CMSGT (RET) HARRY MCLANE

FROM CHAPTER 881, TSGT SHONTA SIMES

FROM CHAPTER 959, SMSGT CHRISTOPHER OWEN

FROM CHAPTER 964, SMSGT ROBERT GREENE

FROM CHAPTER 984, MSGT DONNAIL MITCHELL

FROM CHAPTER 985, TSGT RACHAEL LONG

12. Division 3 Family Member of the Year Nominee came forward to receive their medallion of recognition; winner will be announced at the Honors Banquet Saturday night.

FROM CHAPTER 804, MRS. PATTI DALZELL

FROM CHAPTER 951, MS. ASHLEY BAMBURG

THE FOLLOWING NOMINEES WERE UNABLE TO ATTEND:

FROM CHAPTER 959, MRS. ELIZABETH RAMIREZ-TORRES

FROM CHAPTER 964, MRS. THERESA LANGENSTEIN

Keynote Address: Given by the lead anchor for News Center One Team, Mr. Shad Olson. Division President Lutzen presented Mr. Shad Olson a \$100 donation to the Chief Master Sergeant of the Air Force Scholarship fund in his name, along with an AFSA Division 3 coin as a token of our appreciation for his inspiring words.

International President CMSgt (ret) Dan Yeomans' Notes

- ✓ IP Yeomans is honored to be serving in his position as IP for the last 2.5 years
- ✓ Greatest accomplishment: The 4 Pillars:
 1. **Legislation**
- ✓ Protect our Veterans!
- ✓ There are 535 members in Congress and only 17% of them are prior military
- ✓ 3 things that keep Secretary James up at night:
 1. Force management
 2. Sequestration
 3. Modernization
- ✓ Advocate AFSA to Congress by teaming up with The Military Coalition (there are 32 groups total)
- ✓ When talking AFSA, remember to mention the 'Big 5':
 1. Cost of Living Allowance
 2. Retirement
 3. Medical Care
 4. Commissary
 5. Education

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2. Fraternity

- ✓ Remembering and acknowledging our families
- ✓ Great association
- ✓ Have fun!

3. Membership

- ✓ Cyber Membership 5 year memberships for \$25
- ✓ HQ AFSA is saving \$100,000 a year ridding the magazine
- ✓ Looking into the future of 2020 with the idea of offering 3 year memberships for \$30
- ✓ “Ask me about 200,000K

4. Communication

- ✓ The HQ AFSA website is working . . . a few issues, the IT team is working on the improvements
- ✓ IMIS 1 to IMIS 2.0 update

Waldorf College Representative: Mr. Scott Griggs

- ✓ Speech class is offered at half price for AFSA members currently serving in the Air National Guard and the Air Force Reserves
- ✓ Offers 8-week courses
- ✓ Family Focus Scholarship offered to all AFSA members in the family category; the application is open April 15 through June 15 2015. Visit CSEGroup.com/FFS for application materials.

Scott Porter, Deputy Director Military & Government Relations HQ AFSA

- ✓ Take a minute to watch the videos that are posted on the HQ AFSA website
- ✓ AFSA’s military government mission:
 - Advocate
 - Communicate
 - Educate

FY16 Proposal:

- 1.3% raise, instead of 2.3% pay raise
- 5% out-of-pocket housing expenses
- Continued erosion of the \$1B commissary subsidy
- Consolidation of TRICARE’s prime, standard, and extra
- Increase pharmacy copays
- Establish an ER use fee
- Establish a means-tested, TRICARE for life enrollment fee

Other Factors:

- Sequestration (cutting the deficit)
- MCRMC
- Fiscal Hawks vs. Defense Hawks

Chances for Success in 2015:

- Mitigate higher TRICARE fees
- Block reductions in BAH
- Full military pay raise?
- Limit reductions in commissary funding

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- Veterans status
- Credentialing
- VA care for female Veterans
- Homeless Veterans
- ✓ Voter Voice alert letters; through March 31, members have sent over 30,000 letters to Congress
- ✓ Legislative Action Center
- ✓ Register to vote! This is foundational to all aspects of AFSA
- ✓ Mr. Porter took the time to guide us through HQ AFSA website to show us the Legislative Action Center

Congressional Briefings:

Mr. Qusi Alhaj represented John Thune, Senior United States Senator for South Dakota and a member of the Republican party

- ✓ Develop a relationship with local staff
- ✓ The Senate is functioning
- ✓ Fixing things is long term

Mr. Jeff Marlette represented Mike Rounds, Junior United States Senator for South Dakota

- ✓ Get involved with your state representatives
- ✓ Organizations do well when people show up
- ✓ Military Coalition

Mr. Brad Otten represented Congresswoman Kristi Noem, United States Representative from South Dakota

- ✓ Make your letters to your state representative personal

Opening Ceremonies concluded at 1150.

President Lutzen had a ‘working lunch’ in which a representative from each chapter came up to speak giving an overview of their chapter, to include what they are doing as a chapter and where improvements may need to be made

Lunch was catered in (provided by AFSA Division 3) – Business Continued at 1430

Roll Call/Credentials Committee Report: Division 3 Senior Advisor Charlie Dalzell presented the AFSA Division 3 Credentials Report. 12 out of 13 Chapters were present for the Division 3 PAC. The total number of votes is 481; a simple majority is 241 and a 2/3 majority is 321. A roll call was performed and **President Lutzen declared a Quorum for AFSA Division 3 to do business.**

Approval of Conference Agenda: President Lutzen asked for a review and approval of the AFSA Division 3 conference agenda. TSgt Jared Langenstein from Chapter 964, AFSA Chapter 804 motioned to approve the conference agenda; Membership Trustee MSgt (ret) Terry Turner, AFSA Chapter 985, seconded the motion, and the AFSA Division 3 conference agenda was approved.

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Approval of 2014 Meeting Minutes: President Lutzen asked for a motion to accept the 2014 Division 3 meeting minutes with a correction of TSgt Audrye Rojas' status, from Chapter 988, as Active Duty, not retired. Legislative Trustee CMSgt (ret) Mark Clark, Chapter 804, motioned to approve the 2014 Division 3 meeting minutes; Membership Trustee MSgt (ret) Terry Turner, AFSA Chapter 985, seconded the motion, and the 2014 Division 3 meeting minutes were approved as written with the correction.

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Awards & Presentations by Vice President SMSgt (ret) Steve Zalesky: This year 9 of the 13 Division Chapters submitted awards, which is an increase from the last three years. There were 5 Airmen and 8 NCO nominees this year. The number of award submissions this year were comparable to last year, but there continues to be some Chapters that did not submit for any awards. Vice President Zalesky suspects this can be contributed to a lack of continuity as Chapter elections are held and new Chapter presidents take over. Vice President Zalesky will continue to review the awards process and work with those Chapters that did not any submit awards in building an awards continuity program. To improve on this we need to remind our Chapter presidents that the awards program is intended to formally recognize individual and Chapter's accomplishments. New to the awards program this year is the Family Member of the Year, which was formally known as the Auxiliary. During the 2014 International PAC, Division 3 brought home the following awards:

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Vice President Zalesky asked International President Yeomans and Division 3 President Lutzen to join him in making the following presentation of this year's awards. They presented the awards as he read the accompanying citations:

Annual Award Winners

- Chapter of the year over 500 members - Chapter 872, Scott AFB
- Chapter of the year under 500 members - Chapter 988, Altus AFB
- Chapter Newsletter of the Year - Chapter 984, Offutt AFB
- Community Service Award - Chapter 985, Tinker AFB
- Veterans Administration Service Award - Ms. Adeline Davidson, Chapter 804, Kansas City
- Chapter Website of the Year - Chapter 872, Scott AFB
- Volunteer Service Person Award – SrA Shelby Pratt, Chapter 985, Tinker AFB
- Individual Legislative Award – TSgt Richard Porter, Chapter 985, Tinker AFB
- Chapter Legislative Award - Chapter 985, Tinker AFB

President Lutzen presented SSgt Nichole Brown, from Chapter 872, the Lifetime Trusteeship Award in recognition of her outstanding contributions and exceptional service to her Chapter and Division 3.

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Our (2) \$500.00 scholarship winners for 2014 were:

- Ms. Stacy Nelson, Chapter 985, Tinker AFB
- Ms. Amber Cook, Chapter 872, Scott AFB

Membership Report by MSgt (ret) Terry Turner: Membership is the bloodline to the success of this association. We must continue to focus a great deal of effort on, not only recruiting new members, but retaining the ones we currently have. As an association, AFSA recruited 15,110 new members, and of that Division 3 recruited 1,187 new members. AFSA retained 3,080 members, and of that Division 3 led all of AFSA with 552 retentions. AFSA introduced a new campaign to increase membership, along with some other tools:

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 - With Division 3's teamwork, dedication, and hard work success has been created, and it shows all throughout the AFSA community.
- Legislation Report by CMSgt (ret) Mark Clark:** Division 3 remained actively engaged and together we presented a strong and unified front to our elected officials in defense of the benefits that helped us recruit and retain the best Air Force.
- The administration remains committed to erode our promised benefits and to pass on more costs to our members, and we simply cannot allow this to happen.
 - The President's 2015 NDAA is not AFSA friendly as it contains proposals that would be hurtful to our members, so now is the time to energize our members to take action.
 - With TRICARE, commissaries, compensation, and retirement benefits under attack we must remain engaged.
 - Trustee Clark will continue to monitor the activities of Congress working closely with our HQ AFSA staff to keep Division 3 membership informed and involved.
 - One area Division 3 can improve on is reaching out to our Military Coalition partners at the local Chapter level. Each of our Chapters are surrounded by American Legions, VFW's AMVET's, and DAV Posts, as well as local Chapters of the IVAV (Iraq Afghanistan Veterans Association). We would serve ourselves well to begin working more closely with them to increase our brand awareness, and to strengthen our advocacy with local elected officials. By presenting a unified position working with our coalition partners we can send a strong message outside of the echo chamber of Washington D.C.

Communications by MSgt (ret) Dave Bamberg:

- Division 3 produced 3 newsletters in 2014.
- When submitting material, send pictures full size so it is easier to crop/adjust to fit the newsletter.
- Chapters should submit articles for the newsletter/website on current AFSA topics.
- HQ AFSA is pushing for each Chapter and Division to use most current AFSA logos; these can be found on the AFSA website.
- With the addition of the newest AFSA Communications award for 2016, there is a push for Chapters and Divisions to take advantage of all forms of social media.
- Trustee Bamberg For will be pushing every Chapter to have at least have a basic website and Facebook page. Gary Swanson, web master for the Division's website can help Chapters build a basic site at which it can be hosted for free.
- Chapters can use the HQ AFSA website's media page to find examples such as Vimeo for videos, Flickr for photos, You Tube, twitter, and much more.

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Division website by SMSgt (ret) Gary Swanson:

- www.afsa8.net website in progress
- ‘Content is king’- continue to keep a steady flow of new information
- Division 3’s goal should be to overload the HQ AFSA website with Division 3 activities
- Contact Gary if your Chapter website needs help

Division 3 Fundraiser: Past Division 9 President Steve Francis conducted a fundraiser among conference delegates, as all proceeds go to support the division scholarship program. “Fines” were collected and donations were made, with a total of \$2,004 raised.

<u>‘Fine’/Donation</u>	<u>Individual/Chapter “Charged”</u>
\$50 ‘fine’	IP Yeomans did not wear his white jacket as IP
\$100 ‘fine’	President Lutzen committed multiple ‘crimes’ (failure to publish the uniform requirements, failure to sign the award certificates)
\$5 ‘fine’	MSgt (ret) Dave Bamburg committed multiple ‘crimes’ (warm White Zinfandel in the hospitality suite, misspelled names on the nametags)
\$50 ‘fine’	Jim Savage for ‘not doing anything’
\$20 ‘fine’	Mr. and Mrs. A1C English for ‘skipping’ the opening ceremony
\$100 ‘fine’	MSgt Clint Erickson was not in Service Dress opening ceremony
\$30 ‘fine’	SMSgt (ret) Charlie Dalzell failed to pay his \$20 pledge from last year’s PAC
\$50 ‘fine’	MSgt (ret) Terry Turner for not wearing a blazer during business meeting
\$100 donation	Chapter 985
\$40 “fine”	TSgt Jared Langenstein failed to wear his nametag
\$100 donation	Chapter 988
\$20 donation	CMSgt (ret) Mark Clark (Chief’s Challenge Donation)
\$40 donation	CMSgt (ret) Nick Pivrnec (Chief’s Challenge Donation)
\$300 donation	CMSgt (ret) Stephen Francis (Chief’s Challenge Donation)
\$20 ‘fine’	CMSgt (ret) Ott failed to wear a nametag
\$20 ‘fine’	TSgt Ronald Twining misread TSgt Audrye Rojas’ status (she is Active Duty, not retired)
\$100 donation	Chapter 804
\$150 donation	Chapter 872
\$5 ‘fine’	SSgt Jessica Schillo stepped on the \$ trail in the hospitality suite and failed to place any money down because ‘she didn’t have cash’
\$20 ‘fine’	MSgt Amber Callahan stepped on the \$ trail in the hospitality suite and failed to place any money down because ‘she didn’t have cash’
\$20 ‘fine’	TSgt Jason Lanehart failed to wear his Service Dress during opening ceremony
\$4 donation	Auctioned a 4 Pillars coin
\$25 donation	MSgt (ret) Bud & Jean Kolwitz
\$5 donation	Auctioned a motorcycle routes poster for the state of Illinois
\$2 donation	Auctioned a motorcycle routes poster for the state of North Dakota
\$20 donation	Auctioned a motorcycle routes poster for the state of Oklahoma

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\$1 donation	Auctioned a motorcycle routes poster for the state of South Dakota
\$5 donation	Auctioned a Division 9 coin
\$20 donation	Auctioned a 25 th Anniversary AFSA coin
\$100 donation	Auctioned an Auxiliary cookbook signed by the past Auxiliary Presidents and IP Yeomans
\$100 donation	Chapter 984
\$50 donation	Chapter 951
\$40 donation	Auctioned a 4 Pillars coin
\$200 donation	SMSgt (ret) Gary Swanson
\$42 donation	CMSgt Stephen Francis
\$50 donation	Tips from the hospitality suite

President Lutzen concluded the business session at 1650 for the day and Conference Manager, MSgt (ret) Bamberg provided a few more raffles and conference updates.

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Saturday, 25 April 2015

The Credentials' Desks was open from 7:45 A.M. until 8:30 A.M. in the lobby of The Lodge of Deadwood.

Business continued at 0840

CMSAF#11 David J. Campanale

We had the unique opportunity to have CMSAF#11 Campanale join us for our Saturday's business meeting. Chief Campanale thanked Division 3 for the invite and reminded us that the work we do in AFSA is vitally important.

Credentials Report: Senior Advisor Charlie Dalzell provided the final credentials statistics. A quorum was present.

Approval of 2015 Budget: President Lutzen asked for a motion to approve the 2015 budget. MSgt (ret) Dave Bamburg, Chapter 951, motioned to approve the 2015 budget; TSgt Jared Langenstein, Chapter 964, seconded the motion, and the 2015 budget was approved.

Approval of Standing Rules: President Lutzen asked for a motion to approve each Standing Rule individually as there were minor pen and ink changes.

- ✓ CMSgt (ret) Mark Clark, Chapter 804, motioned to approve SR#1; CMSgt (ret) Stephen Francis, Chapter 988, seconded the motion, and SR#1 was approved.
- ✓ CMSgt (ret) Mark Clark, Chapter 804, motioned to approve SR#2; CMSgt (ret) Stephen Francis, Chapter 988, seconded the motion, and SR#2 was approved.
- ✓ SMSgt (ret) Gary Swanson, Chapter 881, motioned to approve SR#3; SMSgt (ret) Charlie Dalzell, Chapter 804, seconded the motion, and SR#3 was approved.
- ✓ MSgt (ret) Dave Bamburg, Chapter 951, motioned to approve SR#4; TSgt Jared Langenstein, Chapter 964, seconded the motion, and SR#4 was approved.
- ✓ MSgt Amber Callahan, Chapter 872, motioned to approve SR#5; MSgt Trent Callahan, Chapter 872, seconded the motion, and SR#5 was approved.

Chapter Officer Training: President Lutzen

President Lutzen presented a PowerPoint presentation/training on what we need to be doing with our respective Chapters.

- ✓ AFSA history
- ✓ AFSA mission
- ✓ 4 Pillars of AFSA

Membership Training: IP Yeomans

- ✓ 3 P's of Success
 1. Plagiarize
 2. Pontificate
 3. Pray
- ✓ Chapter training toolbox

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- ✓ Education and training committee
- ✓ Be a 'D. O. E. R.' Chapter
 - Direction
 - Organization
 - Effectiveness
 - Relevance

2016 Conference Location

TSgt Jared Langenstein, Chapter 964, presented his Chapter to host the 2016 Division 3 PAC in North Dakota with the proposed dates of 21-23 April 2016.

CMSgt (ret) mark Clark, Chapter 804, presented his Chapter to host the 2016 Division 3 PAC in Kansas City, Missouri.

A vote from the floor took place; 25 votes for Chapter 964 hosting the 2016 Division 3 PAC to 21 votes for Chapter 804 hosting the 2016 Division 3 PAC.

Election of Officers: Senior Advisor SMSgt (ret) Charlie Dalzell

For the position of President: Kathy Oden nominated SMSgt (ret) Steve Zalesky and CMSgt (ret) Stephen Francis seconded. There being no others, the nominations were closed and SMSgt (ret) Steve Zalesky was elected by acclamation.

For the position of Vice President: Gloria Pinksaw nominated CMSgt (ret) Mark Clark and Jean Kolwitz seconded. SSgt Nichole Brown nominated SMSgt (ret) Gary Swanson and President Lutzen seconded. Both nominees were asked to say a few words and nominations closed. SMSgt (ret) Gary Swanson was elected by majority vote.

For the position of 1st Trustee: CMSgt (ret) Kevin Ott nominated MSgt (ret) Dave Bamburg and President Lutzen seconded. MSgt Byron Ball nominated TSgt Jared Langenstein and CMSgt (ret) Stephen Francis seconded. Both nominees were asked to say a few words and nominations closed. TSgt Jared Langenstein was elected by majority vote.

For the position of 2nd Trustee: SMSgt (ret) Steve Zalesky nominated and MSgt (ret) Terry Turner and CMSgt (ret) Mark Clark seconded. President Lutzen nominated MSgt (ret) Dave Bamburg and SSgt Daniel Pohorelsky seconded. Both nominees were asked to say a few words and nominations closed. MSgt (ret) Terry Turner was elected by majority vote.

For the position of 3rd Trustee: Gloria Pinksaw nominated CMSgt (ret) Mark Clark and MSgt Amber Callahan. Seconded. MSgt (ret) Gary Swanson nominated MSgt (ret) Dave Bamburg and TSgt Ronald Twining seconded. Both nominees were asked to say a few words and nominations closed. CMSgt (ret) Mark Clark was elected by majority vote.

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For the position of 4th Trustee: Consent of the new Executive Council, Roland ‘Bud’ Kolwitz was appointed as 4th Trustee for Division 3.

Note: Proper rules of order were observed for all offices.

Old or New Business: n/a

Meeting adjourned at 1230.

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**Post-Conference Executive Council Meeting.** Newly elected President SMSgt (ret) Steve Zalesky convened a post-conference meeting at 1250 with the new executive council. The following members were in attendance: SMSgt (ret) Dale Lutzen, CMSgt (ret) Mark Clark, SMSgt (ret) Charlie and Patti Dalzell, SMSgt (ret) Gary Swanson, MSgt (ret) Bud and Jean Kolwitz, MSgt (ret) Terry Turner, SSgt Nichole Brown, MSgt Amber Callahan, and TSgt Jared Langenstein.

Out-going President Lutzen thanked everyone for their support and efforts this past year, and for attending the conference.

President-Elect Zalesky thanked everyone for their confidence in him to lead Division 3, and he looks forward to working with everyone on the Council. Below are a few notes from President-Elect Zalesky as he leads the Division:

- ✓ Patti Dalzell was appointed as Division 3’s Family Matters Chair
- ✓ Patti will provide a talking paper regarding the coupon program to provide to the other Chapters
- ✓ CMSgt (ret) Mark Clark will continue to take charge with legislation (follow the Platform)
- ✓ MSgt (ret) Terry Turner and TSgt Jared Langenstein will tagteam with membership for Division 3 (continue to stay energized)
- ✓ ‘Team Kolwitz’ will continue with retentions in their zone
- ✓ SMSgt (ret) Dale Lutzen will be the Senior Advisor and be the Facebook ‘bookie’ for Division 3
- ✓ SMSgt (ret) Gary Swanson will take over the awards program and will be the ‘webmaster’ for Division 3
- ✓ MSgt Amber Callahan was appointed as Division 3’s Secretary and Treasurer
- ✓ SMSgt Charlie Dalzell was appointed as the Historian for Division 3
- ✓ Division 3 Executive Council will consider utilizing a drop box
- ✓ SMSgt (ret) Dale Lutzen will close the conference account and clear all checks prior to turning all monies and accounts over to MSgt Amber Callahan
- ✓ MSgt (ret) Dave Bamberg was appointed as Division 3 Communications Chair

President-Elect Zalesky adjourned the meeting at 1315. President- Elect Zalesky reminded all that the Honor’s Banquet social hour begins at 1700, and the installation of the Division 3 Officers will begin at 1800.

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Honor's Banquet 6-9pm

Division Officers Installation Ceremony

International President Yeomans conducted the installation of the Division 3 Officers. All current and newly elected/appointed division officers were installed into their AFSA Division 3 respective office for the year of 2015-2016.

DIVISION PRESIDENT	SMSGT (RET) STEVE ZALESKY
DIVISION VICE PRESIDENT	SMGT (RET) GARY SWANSON
DIVISION SENIOR ADVISOR	SMSGT (RET) DALE LUTZEN
DIVISION TREASURER/SECRETARY	MSGT AMBER CALLAHAN
DIVISION HISTORIAN	SMSGT (RET) CHARLIE DALZELL
DIVISION FAMILY MEMBER CHAIR	MRS. PATTI DALZELL
DIVISION TRUSTEE	TSGT JARED LANGENSTEIN
DIVISION TRUSTEE	MSGT (RET) TERRY TURNER
DIVISION TRUSTEE	CMSGT (RET) MARK CLARK
DIVISION TRUSTEE	MSGT (RET) ROLAND KOLWITZ
DIVISION COMMUNICATIONS CHAIR	MSGT (RET) DAVE BAMBURG

Emcee TSgt Ronald Twining, from Chapter 951, introduced himself and welcomed all to the Air Force Sergeants Association 2015 Division 3 Professional Airmen's Conference Honors Banquet.

CMSgt (ret) Mark Clark, from Chapter 804, gave the invocation. The Ellsworth Air Force Base performed the posting of the colors, and SrA Lindsey McManigal sang the National Anthem. Emcee TSgt Twining introduced our distinguished guests:

Our guest speaker, the 11th Chief Master Sergeant of the Air Force, Chief Master Sergeant (ret) David J. Campanale

AFSA International President CMSgt (ret) Daniel Yeomans, and his wife Chizuko

Our Division 3 President SMSgt (ret) Dale Lutzen

From Chapter 804, AFSA Past International Auxiliary President Willa Hyde

From Chapter 804, AFSA Past International Auxiliary President Gloria Pinksaw

From Chapter 804, AFSA Past International Auxiliary President Kathy Oden

From Chapter 951, AFSA Past International Auxiliary President Elaine Warner-Savage, and her husband James

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All International and Division Lifetime Trustees in the audience

Former 28th Bomb Wing Command Chief, Chief (ret) Paul Hammond

Dinner

Guest Speaker

CMSAF#11 (ret) David J. Campanale

Chapter 951 presented CMSgt (ret) Campanale a quilt as a token of their appreciation.

Awards

Each nominee was called to the stage to be recognized. The winner of each category was presented a plaque commemorating their achievement. Division Vice President and Awards Chair, SMSgt (ret) Steve Zalesky, Division President Dale Lutzen and International President Yeomans presented the following Awards:

Division 3 Airman of the Year Nominees & Winner

CHAPTER 872, SCOTT AFB, ILLINOIS – SRA JORDAN WENTZEL **WINNER**

CHAPTER 951, ELLSWORTH AFB, SOUTH DAKOTA – SRA DANIELLE GREGG

CHAPTER 959, MINOT AFB, NORTH DAKOTA – SRA MARY JOHNSON

CHAPTER 985, TINKER AFB, OKLAHOMA – SRA LATOYA IRVING

CHAPTER 988, ALTUS AFB, OKLAHOMA – SRA WILLIAM HARRISON

Division 3 NCO of the Year Nominees & Winner

CHAPTER 951, ELLSWORTH AFB, SOUTH DAKOTA – TSGT RONALD TWINING

CHAPTER 959, MINOT AFB, NORTH DAKOTA – TSGT WILLIAM KANOY

Due to mission commitments, the following nominees were unable to attend:

CHAPTER 872, SCOTT AFB, ILLINOIS – MSGT CALE HOLLINGSWORTH

CHAPTER 881, WHITEMAN AFB, MISSOURI – SSGT ANGELA RICE

CHAPTER 964, GRAND FORKS AFB, NORTH DAKOTA – SSGT ALEXANDRA CRAWLEY **WINNER**

CHAPTER 972, MCCONNELL AFB, KANSAS – SSGT NADIA LANEHART

CHAPTER 985, TINKER AFB, OKLAHOMA – TSGT RICHARD PORTER

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CHAPTER 988, ALTUS AFB, OKLAHOMA – SSGT ROBERT REICH

Division 3 Member of the Year Nominees & Winner

CHAPTER 872, SCOTT AFB, ILLINOIS – SSGT NICHOLE BROWN **WINNER**

CHAPTER 951, ELLSWORTH AFB, SOUTH DAKOTA – CMSGT (RET) KEVIN OTT

CHAPTER 988, ALTUS AFB, OKLAHOMA – TSGT AUDRYE ROJAS

The following nominees were unable to attend:

CHAPTER 804, KANSAS CITY, MISSOURI – CMSGT (RET) HARRY MCLANE

CHAPTER 881, WHITEMAN AFB, MISSOURI – THST SHONTA SIMES

CHAPTER 959, MINOT AFB, NOUTH DAKOTA – SMSGT CHRISTOPHER OWEN

CHAPTER 964, GRAND FORKS AFB, NORTH DAKOTA – SMSGT ROBERT GREENE

CHAPTER 984, OFFUTT AFB, NEBRASKA – MSGT DONNAIL MITCHELL

CHAPTER 985, TINKER AFB, OKLAHOMA – TSGT RACHAEL LONG

Division 3 Family Member of the Year Nominees & Winner

CHAPTER 804, KANSAS CITY, MISSOURI – MRS. PATTI DALZELL **WINNER**

CHAPTER 951, ELLSWORTH AFB, SOUTH DAKOTA – MS. ASHLEY BAMBURG

The following nominees were unable to attend:

CHAPTER 959, MINOT AFB, NORTH DAKOTA – MRS. ELIZABETH RAMIREZ-TORRES

CHAPTER 964, GRAND FORKS AFB, NORTH DAKOTA – MRS. THERESA LANGENSTEIN

President's Award

President Lutzen presented the President's Award to CMSgt (ret) Stephen Francis, from Chapter 988.

Honors Banquet concluded. Conference Closed by President Lutzen, "I HEREBY DECLARE THE 2015 DIVISION 3 CONFERENCE ADJOURNED"

//Signed//

//Signed//

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DALE C. LUTZEN, SMSgt (ret), USAF
President, AFSA Division 3

NICHOLE R. BROWN, SSgt, USAF
Secretary, AFSA Division 3